





Vinyl Binder Order Form

CONTACT INFORMATION

Company Name _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____
Email _____
Purchase Order # _____
Estimate # _____ Price _____

PAYMENT OPTIONS

Bill Open Account # _____
 Check Enclosed
 Bill My     Code _____

Cardholder's Name _____
Address _____
City _____ State _____ Zip _____
Expiration Date ____ / ____ / ____

SHIP TO (NO P.O. BOXES) Note: charges will be billed for incorrect "Ship To" or zip code.

Company Name _____
Attention _____
Address _____
City _____ State _____ Zip _____
Ship Date Requested ____ / ____ / ____ Event Date ____ / ____ / ____
Method ground other (list) _____
Send Shipment Notification to _____
email address

ART SPECIFICATIONS

Exact Repeat? no yes previous job # _____
Proof? no .PDF _____
email address
Art sent via
 Email (label files with your P.O.#, company name, job name)
 FTP (label files with your P.O.#, company name, job name)
 Disc enclosed

ITEM 89-04 STOCK CLEARVIEW BINDER

Quantity _____ (60 minimum)
Sheet size 11" x 8 1/2" + 1/2" tab (standard)
Vinyl Color white black
Clear Overlays open at top on front & back covers, spine (standard)
Rivets concealed (standard)
Metal Ring Capacity 1/2" 1" 1.5" 2" 2.5" 3"
Ring Style round (standard)
Pockets includes two clear horizontal pockets
Special Instructions _____

VINYL BINDER

Quantity _____ (50 minimum)
Sheet size 11" x 8 1/2" + 1/2" tab other (describe) _____
Standard vinyl color
 white black ivory red burgundy
 purple silver light gray dark gray royal blue
 dark blue metallic blue mint green
 other material / color (describe) _____
Padded Board no front cover back cover spine
Decoration (front & back covers, spine)
 silk screen, list PMS color(s) _____
 foil stamp, list color(s) _____
 deboss
 other (describe) _____
Rivets exposed concealed
Metal Ring Capacity 1/2" 3/4" 1" 1.5" 2" 2.5" 3" 4"
Ring Style round angle-D straight-D
Business Card Holder none sealed 2 sides sealed 3 sides
Pockets no 1 2 position _____
Sheetlifters no yes - bulk pack yes - insert
Special Instructions _____

ITEM 89-05 ENTRAPPED DIGITAL PRINT BINDER

Quantity _____ (50 - 1000)
Sheet size 11" x 8 1/2" + 1/2" tab other (describe) _____
Standard vinyl color
 white black ivory red burgundy
 purple silver light gray dark gray royal blue
 dark blue metallic blue mint green
 other material / color (describe) _____
Padded Board no front cover back cover spine
Entrapped front back spine
Slip sheets for entrapment
 print for me (describe in special instructions)
 I will supply
Rivets exposed concealed
Metal Ring Capacity 1/2" 3/4" 1" 1.5" 2" 2.5" 3" 4"
Ring Style round angle-D straight-D
Business Card Holder none sealed 2 sides sealed 3 sides
Pockets no 1 2 position _____
Special Instructions _____

AUTHORIZED SIGNATURE (required)