





# Turned Edge Binder Order Form

## CONTACT INFORMATION

Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_  
Purchase Order # \_\_\_\_\_  
Estimate # \_\_\_\_\_ Price \_\_\_\_\_

## PAYMENT OPTIONS

Bill Open Account # \_\_\_\_\_  
 Check Enclosed  
 Bill My     Code \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Cardholder's Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Expiration Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## ART SPECIFICATIONS

**Exact Repeat?**  no  yes previous job # \_\_\_\_\_  
**Proof?**  no  .PDF \_\_\_\_\_  
email address \_\_\_\_\_  
**Art sent via**  
 Email (label files with your P.O.#, company name, job name)  
 Art sent via FTP (label files with your P.O.#, company name, job name)  
 Disc enclosed

**Note: artwork must be submitted on our design templates.**

## ITEM 86-02 STANDARD DIGITAL PRINT TURNED EDGE BINDER

**Quantity** (25 - 1000 only) \_\_\_\_\_  
**Sheet size** 11" x 8 1/2" + 1/2" tab (standard)  
**Material - Exterior** 88# Gloss White text with gloss lamination (standard)  
**Material - Interior**  white uncoated  black uncoated  
**Decoration - Exterior** digital four color process  
**Decoration - Interior** plain (standard)  
**Rivets** exposed (standard)  
**Round Metal Ring Capacity:**  1/2"  3/4"  1"  1.5"  2"  2.5"  other\_\_\_\_  
**Angle-D Metal Ring Capacity:**  1"  1.5"  2"  2.5"  other\_\_\_\_  
**Straight-D Metal Ring Capacity:**  1"  1.5"  2"  2.5"  other\_\_\_\_  
**Business Card Holder**  none  sealed 3 sides (inside front cover)  
**Pockets**  no  1  2  position \_\_\_\_\_  
**Hinge** flat back (standard)  
**Special Instructions** \_\_\_\_\_

## ITEM 86-03 STANDARD ECO TURNED EDGE BINDER

**Quantity** \_\_\_\_\_ (50 minimum)  
**Sheet size**  11" x 8 1/2" + 1/2" tab (standard)  
**Material - Exterior** (front & back covers, spine) - 100% PCW 80# Eco Smooth Cover  
 Eco White  Eco Natural  Eco Fossil  
**Material - Interior** (inside front & back covers) - match exterior (standard)  
**Decoration - Exterior**  
 four color process  PMS color(s) list \_\_\_\_\_  
**Decoration - Interior**  
 four color process  PMS color(s) list \_\_\_\_\_  
**Rivets**  exposed (standard)  concealed  
**Round Metal Ring Capacity:**  1/2"  3/4"  1"  1.5"  2"  2.5"  other\_\_\_\_  
**Angle-D Metal Ring Capacity:**  1"  1.5"  2"  2.5"  other\_\_\_\_  
**Straight-D Metal Ring Capacity:**  1"  1.5"  2"  2.5"  other\_\_\_\_  
**Business Card Holder**  none  sealed 3 sides  
**Pockets**  no  1  2  position \_\_\_\_\_  
**Please add the appropriate eco labels to my artwork:**  
 EcoSmart ink logo  100% post consumer  soy ink label  none  
**Special Instructions** \_\_\_\_\_

## ITEM 86-01 CUSTOM TURNED EDGE BINDER

**Quantity** \_\_\_\_\_  
**Sheet size** 11" x 8 1/2" + 1/2" tab  other (describe) \_\_\_\_\_  
**Material - Exterior** (front & back covers, spine)  
 80# gloss text (standard)  other (describe) \_\_\_\_\_  
**Material - Interior** (inside front & back cover)  
 white uncoated  blk uncoated  white vinyl  blk vinyl  
 other (describe) \_\_\_\_\_  
**Decoration - Exterior** (front & back covers, spine):  
 four color process  PMS color(s) list \_\_\_\_\_  
 other (describe) \_\_\_\_\_  
**Decoration - Interior** (inside front & back cover)  
 four color process  PMS color(s) list \_\_\_\_\_  
 other (describe) \_\_\_\_\_  
**Rivets**  exposed  concealed  
**Metal Ring Capacity**  1/2"  3/4"  1"  1.5"  2"  2.5"  other\_\_\_\_  
**Ring Style**  round  angle-D  straight-D  
**Business Card Holder**  none  sealed 3 sides  
**Pockets**  no  1  2  position \_\_\_\_\_  
**Hinge**  flat back  round back  
**Special Instructions** \_\_\_\_\_

## SHIP TO (NO P.O. BOXES) Note: charges will be billed for incorrect "Ship To" or zip code.

Company Name \_\_\_\_\_  
Attention \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Ship Date Requested \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Event Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Method  ground  other (list) \_\_\_\_\_  
Send Shipment Notification to \_\_\_\_\_  
email address \_\_\_\_\_

## AUTHORIZED SIGNATURE (required)