





• Contact Info

Company Name | _____
 Phone | _____
 Fax | _____
 Email | _____
 Purchase Order # | _____
 Estimate # | _____ Price | _____

• Ship To (NO P.O. BOXES) Note: Charges will be billed for incorrect "Ship to" or zip code.

Company Name | _____
 Attention | _____
 Address | _____
 City | _____ State | _____ Zip | _____
 Ship Date Requested / / / Event Date / / /
 Method | Best Way Other - List | _____
 Dealer Ship Notice Email | _____

• Payment Options

Bill Open Account # | _____
 Check Enclosed | _____
 Bill My |    
 - - -
 Cardholder's Name | _____
 Expiration Date | / /
 Company Name | _____
 Address | _____
 City | _____ State | _____ Zip | _____

• Job Specs

Exact Repeat? Yes No Previous Job # | _____
 Quantity | _____
 Stock | 19 pt. Laminated C1S Semi-gloss (standard)
 Other (describe) | _____
 Proof Required? Yes No

• Item

88-01 88-59
 88-04 88-71
 88-05 88-75
 88-07 99-01
 88-09 99-09
 88-49 99-71
 Other (describe) | _____

Authorized Signature

• Ink

First side includes front and back cover, pockets, reinforced edges.

PMS Color(s) 1st side | _____
 Four Color Process 1st side | _____
 PMS Color(s) 2nd side | _____
 Four Color Process 2nd side | _____

• Lamination

Overall gloss 1st side (standard) | _____
 Overall matte 1st side (custom) | _____
 Other (describe) | _____

• Foil & Emboss








Foil Color(s) | _____
 Emboss | _____

• Ring Mechanisms

Plastic Metal 1/2" 3/4" 1"

• Pocket Options

Card Slots No card slots wanted

CORNER STYLE				
	H-1	H-2	H-3	V-1
NOTCHED STYLE				
	V-4	H-4	C-1	

List card slot code or other pocket option:

Right pkt. | _____
 Left pkt. | _____

• Other Options

Velcro Color (Item 88-07) | Black White

• Notes

Michigan

24707 Wood Court
 Macomb, MI 48042-5378
 800.523.6673 • fax 800.215.2664

California

200 E. Cerritos Ave.
 Anaheim, CA 92805
 800.338.5525 • fax 800.378.5525